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**To:** Prospective Supplier

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**Date:** January 31, 2017

**Subject:** Request for Proposal #217-30  
Contract Office Supplies  
**ADDENDUM #1**

The core list updated with GVSU's 2016 quantities has been reposted as Addendum 1. GVSU's core list spend is about 48% of total office supplies spend.

The core list items with "PAK" unit of measure now all have the per PAK unit information in their item description.